

Beneficiary Updates

Have You Reviewed or Updated Your Health and Life Beneficiary Designation Lately?

First Data automatically provides all benefit eligible employees with Basic Life and Basic Accidental Death and Dismemberment (AD&D) insurance coverage. Review and update your beneficiary designations for your Basic Life and Accidental Death and Dismemberment (AD&D) insurance coverage, AND any Supplemental/Voluntary Life and AD&D insurance you've purchased through First Data, by logging on to the **Your Benefits Resources**™ (YBR) Web site.

Designating a beneficiary is important and it's easy to do. A beneficiary is the person or persons you assign to receive your life and AD&D benefits when you die. This ensures that your benefits will be paid according to your intentions. Anyone can be a beneficiary and more than one person can be named. NOTE: You may name a minor child as a beneficiary; however, since minor children are considered to be incompetent by law, MetLife generally cannot distribute the proceeds directly to the minor child. A guardian must be appointed for the child. If you do not designate a beneficiary and you die, benefits will be paid according to the rules specified in the plan documents.

Three Simple Steps to Assigning a Beneficiary

1. Visit the **Your Benefits Resources (YBR)** Web site by linking to **www.firstdatabenefits.us** and click on the Enroll Here button; or log-on directly at **http://resources.hewitt.com/firstdata**.
2. Sign-on by entering your User ID and Password. (If you have forgotten your User ID or Password, you can click on [I Forgot My User ID](#) or [I Forgot My Password](#).)
3. Click on the **Update Beneficiaries** button on the targeted announcement on the home page or select the Health and Life tab at the top of the page and click on Beneficiaries to review beneficiary information for each plan you are enrolled in. Enter any changes to your beneficiary information, including address updates. To complete the process, select **Edit and Continue**, to save your changes.

Do you have specific questions about beneficiary requirements? ARAG, our Legal Plan administrator can provide answers. If you're not already participating in the Legal Plan, you may want to consider adding this option during Benefits Annual Enrollment in November. Assigning or updating your beneficiary information can be completed at any time. Make sure you check the site often, it's important to keep your beneficiaries and their contact information current.

For questions regarding your Health and Life Benefits, call the Employee Resource Line at **888.348.4835** between 8 a.m. and 5 p.m. Central Time, Monday through Friday, and follow the prompts for benefits, or direct your questions via email to benefits.information@firstdata.com.